



**STATE OF WASHINGTON**  
**DEPARTMENT OF SOCIAL AND HEALTH SERVICES**  
**Health and Recovery Services Administration**  
**PO Box 45508, Olympia WA 98504-5508**

March 14, 2006

**To:** Medicaid Administrative Match (MAM) Coordinators

**From:** Ramona Roberts, MAM Program Manager

**Subject:** New Time Frames for the Medicaid Eligibility Rate (MER)

In conjunction with the Office of Superintendent of Public Instruction (OSPI), MAM has established new time frames for posting the MER. For future claiming periods, timeframes for extracting; calculating; and posting the MER are as follows:

The Core Student Record System (CSRS) enrollment data for the MER extract will be pulled on the second working day of the following months:

- January      October enrollment data for fall quarter will be used
- March        January enrollment data for winter quarter will be used
- June          April enrollment data for spring quarter will be used

Within ten working days of the MER extract, we will post the MER results on the MAM webpage and the MAM automated system, barring any technical difficulties.

School districts need to have the CSRS uploaded and accepted by the first working day of January, March and June for the October, January and April collection periods respectively in order to be included in the MER extract. Districts that do not upload and accept the CSRS successfully by these deadlines will have the MER calculated at a later date. This will, however, result in a delay of billing and receiving reimbursement for the quarter.

If you have any questions, please call me at (360) 725-1911 or by email at [roberreg@dshs.wa.gov](mailto:roberreg@dshs.wa.gov).

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